

Initiate New Application – General Conditions 2

» Intended User: Pipeline Licence Applicants

Overview

This guide continues the process of initiating a new application. It follows the *Initiate New Application General Conditions 1* quick reference guide.

This content is the next step in the Initiate > General > Application Information section.

General – Proposed Activity

The *General – Proposed Activity* window

General - Proposed Activity

Validate

Proposed Activity

This activity is located on

Public Land Private Land

This application is for the following activities:

Pipelines

This application is associated with:

Mine In Situ Oil and Gas Transmission Pipeline

1. Click the appropriate button to select whether the activity is located on public or private land, or both.

Public Land Private Land

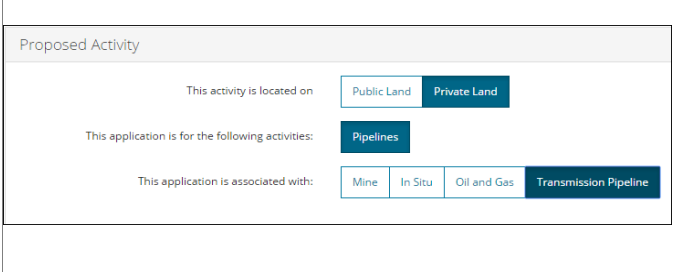
Public Land is owned or administered by the Government of Alberta or the Government of Canada.

Private Land may be owned by private persons, corporations, municipalities, and Métis Settlements. Sometimes this land is called **freehold land** to distinguish it from public land.

2. Select as the activity.

3. Select the type of development associated with the application. Oil and Gas would typically be selected for small gathering systems; transmission for larger pipelines.

Mine In Situ Oil and Gas Transmission Pipeline



Proposed Activity

This activity is located on

This application is for the following activities:

This application is associated with:

4. Click .

General – Additional Information

The *General – Additional Information* window

General - Additional Information

Validate

Additional Information

There are outstanding stakeholder concerns related to this application

Yes No

This activity requires an EPEA approval

Yes No

Water Act Code of Practice notifications will be submitted

Yes No

This activity requires a Water Act Approval

Yes No

This activity requires a Water Act License

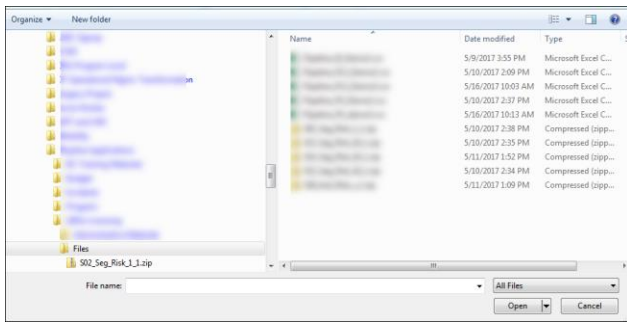
Yes No

1. Indicate when there are outstanding stakeholder concerns.

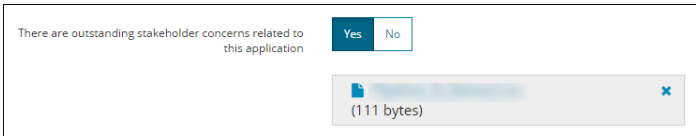
Select **No** OR

Select **Yes** and **Attach File...** to locate and upload documentation as outlined on pages 6–46 of *Directive 056*, question 2.

2. When you click **Attach File...**, a pop-up window displays to allow you to search for the required document on your computer. Browse to select the required document.



3. The document displays below the question.

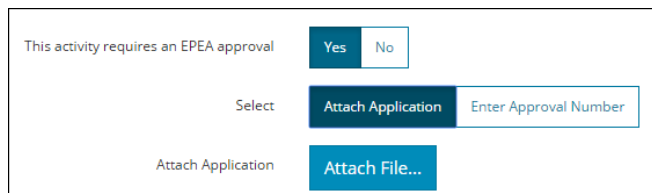


4. Indicate when the site requires an *Environmental Protection and Enhancement Act (EPEA)* approval. Refer to section 6.9.30, Conservation and Reclamation Requirements of *Directive 056*.

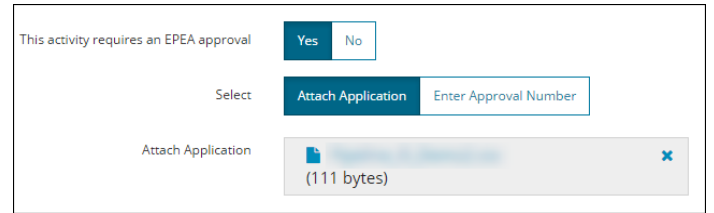
Select **No**.

Select **Yes** when an *EPEA* approval is required.

5. Select **Attach Application** and **Attach File...** to locate and upload the application for an *EPEA* approval.

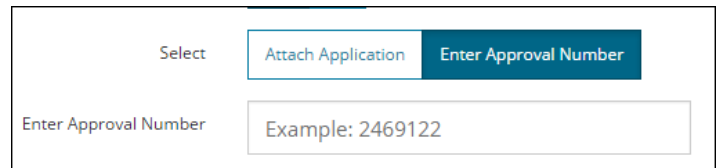


6. The file attachment displays.



7. Select **Enter Approval Number** when the application has been previously submitted to the AER.

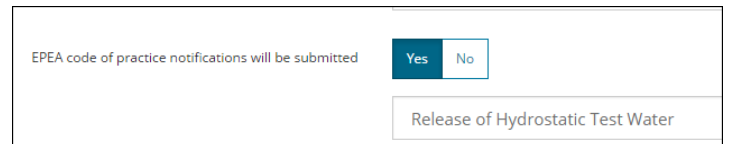
8. Enter the approval number.



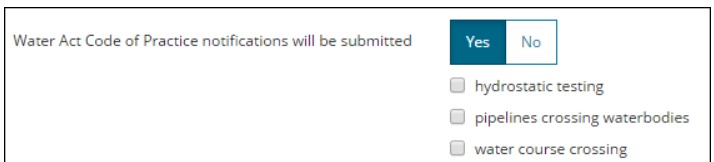
9. Indicate whether *EPEA Code of Practice (EPEA COP)* notifications are submitted.

Select **No** OR

Select **Yes**. Select from the dropdown menu when the *EPEA COP* is required.



10. Indicate when *Water Act Code of Practice (Water Act COP)* notifications will be submitted.



11. Select OR

Select . Check which *Water Act COP* to submit.

hydrostatic testing

pipelines crossing waterbodies

water course crossing

12. Indicate when this application requires *Water Act* approval.

This activity requires a Water Act Approval

13. Select OR

Select and to locate and upload the application for a *Water Act* approval.

This activity requires a Water Act Approval

(180 bytes)

14. Indicate when this application requires a *Water Act* licence.

This activity requires a Water Act License

15. Select OR

Select and to locate and upload the application for a *Water Act* approval.

This activity requires a Water Act License

(422 bytes)

16. Click .

Pipeline Licences

- The General – Activity Details window displays.

General - Activity Details

Pipeline Licences

+ Add Row	+ Delete Row	Application Type	Application Purpose	License Number	Activity Id
No Licences					

- Click to enter a licence type. Multiple licence types can be applied for in a single application.
- Click the **Application Type** field drop-down list to select the required type.

Application Type

Pipeline


Installation

- Click the **Application Purpose** field drop-down list to select the type of application required.

Application Purpose

New Construction - New Licence Number	▼
New Construction - Addition to Existing Licence Number	
New Construction - New Licence Number	
Unlicensed - Addition to Existing Licence Number	
Unlicensed - New Licence Number	

5. Enter the **Licence Number**, when applicable.

6. Click  to confirm your entry. This populates the **Activity ID**.


Application Type	Application Purpose	Licence Number	Activity Id
Pipeline	New Construction - New Licence Number		124518

Important: For each application type entered in the pipeline licences table, an activity ID is created.


Each activity ID needs to be entered **separately**.

7. Click .

8. To remove a row, click  beside the row. Click



9. Click .

10. Click  to move to the next step in the application process—licensing. Please refer to the *Initiate New Application - Licensing* quick reference guide for details on this section.